



**GIFT AID DECLARATION**



Name of Charity: St Matthew & St Oswald's PCC, Rugby

**Details of donor**

Title ..... Forename(s) ..... Surname .....

Address .....

.....

Postcode ..... Tel. No. ....

Please treat as Gift Aid donations all qualifying gifts of money made  
**Please tick all boxes you wish to apply**

Today       In the past 4 years       In the future

**I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand that the charity will reclaim 25p of tax for every £1 that I give.**

Signature ..... Date .....

✂  
Notes of Explanation on Gift Aid Donations

1. If your declaration covers donations you make in the future:
  - please notify the Church Office and planned Giving Officer if you change your name or address while the declaration is still in force
  - you can cancel the declaration at any time by notifying the Planned Giving Officer – it will then not apply to donations made on or after the date of cancellation or such later date as you specify.
2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that St Matthew & St Oswald PCC reclaims, you can cancel your declaration.
3. If you pay tax at the higher rate you can claim further tax relief on your Self Assessment tax return.
4. If you are unsure whether your donations qualify for Gift Aid relief, ask the Planned Giving Officer of St Matthew & St Oswald PCC. Or you can ask your local tax office for leaflet IR113 Gift Aid.
5. Your Gift Aid donations will be treated in strict confidence.
6. After completing your Gift Aid Declaration form, please return it to the Church Office or post it in the Church Centre Post Box at the back of church.